

INTERNATIONAL STUDY PROGRAMMES

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C.L.I.L (Content and Language Integrated Learning)

PRACTICAL METHODOLOGY & LANGUAGE

2 WEEK COURSE FOR VOCATIONAL SCHOOL TEACHERS WHO TEACH BUSINESS STUDIES, ACCOUNTANCY, BOOK-KEEPING, SALES, MARKETING or SECRETARIAL STUDIES "BILINGUALLY" IN ENGLISH

CHELTENHAM: SUNDAY 08 JULY-SUNDAY 22 JULY 2012

These courses are designed for Vocational school teachers who teach (or are going to teach) their subject in English and who need to improve their own skills in English.

COURSE OBJECTIVES: This course aims to provide teachers with the opportunity:

- To consider C.L.I.L. methodology and to acquire expertise and fresh ideas for teaching their subject in English,
- To acquire ready made teaching materials and to evaluate, adapt and create materials for teaching their subjects in English.
- To improve their knowledge of the language required to teach their subject in English.

COURSE CONTENT:

1. **English Language Tuition** – 4 days (24 hours) – General English and Business English, English for Accountancy, Sales, Marketing & Secretarial work
2. **Workshops on Content and Language Integrated Learning (C.L.I.L.) Methodology – 4 days:** with Dr Diana Hicks (author of 'Cambridge English for Schools' and expert on Content and Language Integrated Learning) and Graham Workman.

The workshops include:

- brainstorming of concerns, issues and questions
- principles of C.L.I.L./ 'bilingual' methodology
- roles of language and curriculum content in C.L.I.L./ 'bilingual' pedagogy : balance and emphasis
- sources, examples and potential uses of additional curriculum materials in English.
- introduction to practical examples of bilingual tasks from one curriculum theme: comparison with monolingual tasks and task types
- monolingual and bilingual textbook evaluation – all subjects
- using writing frames to support problem solving tasks
- assessment issues in C.L.I.L.
- reading strategies for bilingual learners
- thinking skills
- working in two languages: code-switching

Some sessions will include trainer presentation of concepts and materials which lead to a discussion and response. Other sessions will encourage participants to critically evaluate currently available materials (in pairs and groups) and produce materials and topic frameworks. Participants will be asked to do the tasks designed for students – a debate, a role play, a simulation, a range of reading tasks (including jigsaw reading) and writing tasks (including process writing).

Two days will focus on C.L.I.L. methodology relating to Secretarial Studies and Business Studies, Accountancy/Book-keeping, Sales & Marketing:

An in-depth analysis and use of purpose written bilingual materials.

Examples and suggestions for

- strategies to present and learn specialist vocabulary
- recognising key collocations in each area
- discourse analysis
- frequently used but 'tricky' grammar

Guidance and practice in ways to modify monolingual materials for appropriate bilingual use.

3. **A lecture on Secondary & Vocational Education in England:** Recent Developments and Current Issues
4. **A day visit to a Secondary School.** Observe lessons.
5. **Educational visit South Wales** – The Big Pit Coal Mining Museum of Wales and St Fagans Welsh National History Museum

LOCATION:

CHELTENHAM: Population: 108,000; 98 miles (157 kilometres) west of London (2¼ hours by rail)

Cheltenham is an elegant spa town, situated on the edge of the Cotswold Hills, which are famous for their picturesque stone villages. Cheltenham is known for its Regency architecture, colourful parks and gardens and it has many attractive residential areas. The most convenient airports: Heathrow (direct National Express Coach to Cheltenham), Birmingham (rail to Cheltenham) or Bristol (airport bus then rail to Cheltenham)

TOTAL PRICE: 1838 Euro comprises:

(a) **COURSE FEE:** 1199 Euro to include:

Full programme of study sessions and visits as itemized above.

NB. Participants are responsible for paying their own daily transport costs, including transport to secondary schools/colleges. Optional excursions are not included in the price.

(b) **HOST FAMILY ACCOMMODATION FEE:** 639 Euro to include:

Full board accommodation with a local family (inclusive of registration fee): 14 nights
(Teachers may request to be the only guest of their mother tongue or to stay in the same family as a colleague).

Host families are carefully selected and offer a friendly welcome and opportunities to chat and learn more about life in Britain today. Participants often find that the experience of staying with a host family is one of the most memorable aspects of the course. Accommodation is in single rooms (unless participants request to share). Breakfast, packed lunch and evening meal are provided by the host family. (Food allergies, likes and dislikes are taken into account.)

Please note that many of the suitable residential areas are not within walking distance of the town centre, and most host families are an easy bus ride from the town centre/tuition centre. Local transport from host families to the town centre and local schools is at the participants' own expense and is likely to cost 15-30 Euro per week.

Additional nights with host families can be arranged, giving participants extra time for individual research and visits. Accommodation can be provided for family members (but not unaccompanied children) subject to availability. (Rates on request).

PAYMENT:

Full payment will be due 2 months before the course begins, or for teachers awaiting Comenius funding – as soon as the Comenius grant is received. Cancellation charges apply for cancellations 4 weeks or less before the course commences. 3-4 weeks before arrival: cancellation fee: 380 Euros. No refund for cancellations within 3 weeks of arrival. Cancellation insurance can be arranged through Endsleigh Insurance.

TRAVEL:

Transport at the beginning and end of the course is not provided and International Study Programmes regrets that it is unable to assist with travel arrangements. Please check the most convenient airports above. If arriving at other airports, travel to the course location is generally via central London by coach or rail.

For enquiries and timetables:

National Express Coach: www.nationalexpress.com +44 (0) 8717 818 178 (purchase of ticket in advance necessary)
Rail: www.thetrainline.com 0044-191-227 5959

There is also a useful website www.transportdirect.info which will assist in planning a journey within the UK using every form of transport.

PREPARATION: Participants complete a detailed questionnaire before the course starts to indicate their level of experience and training, the subject(s) they teach or plan to teach in English, the subject(s) they wish to observe when visiting British schools and any special requirements. Suggestions for pre-course reading are given.

OUTCOMES: Participants will return with

- ready-made materials for immediate use in class and sources for obtaining additional materials
- lesson plans and topic plans
- insights into how C.L.I.L. can be implemented and expanded in their schools at all levels and with students of all abilities and language proficiencies

By the end of the course participants will be able to:

- define the relationship between content and language
- construct tasks which combine curriculum content and new language
- modify monolingual materials for use in bilingual classrooms
- plan a series of bilingual lessons (C.L.I.L.) on one topic
- provide learners with a range of learning strategies for bilingual learning
- predict language needs in texts and tasks
- introduce a range of different task types.

EVALUATION: At the end of the course teachers participate in a detailed evaluation of the course.

FOLLOW UP: At the end of the course teachers are asked to consider which aspects of the course will be the most relevant to their own teaching situations. On their return they are invited to keep a record of how they have been able to utilise ideas gained on the course in their own classrooms. They are encouraged to share their experiences with their fellow participants by email. Teachers will also have email access to the teacher trainers for discussion and advice after the course.

INTERNATIONAL STUDY PROGRAMMES:

International Study Programmes has 30 years experience in organising courses for Teachers of English on behalf of European Ministries of Education and In-service Teacher Training Institutes and has been organising courses for teachers who teach their subject “bilingually” in English (C.L.I.L.) since 1995.

COMENIUS GRANTS:

This course is listed in the Comenius Database and has a Comenius reference number.

Eligible applicants may apply to the European Union for Comenius funding.

Grant applications should be made to participants' National Agency for the Lifelong Learning Programme.

Deadline: 16 January 2012 for courses starting 01 May – 31 August 2012

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DRAFT PROGRAMME

DAY & DATE	MORNING	AFTERNOON	EVENING
SUNDAY 08 JULY			Arrive Cheltenham
MONDAY 09 JULY	0900- Welcome and Introduction 1000 1015- English Language Tuition 1315	1400- English Language Tuition 1700	
TUESDAY 10 JULY	0900- Day visit to a Secondary School: Observe Lessons 1600		
WEDNESDAY 11 JULY	0900- English Language Tuition 1200 focusing on Business English/ English for Accountancy/Book- keeping, Sales & Marketing and Secretarial Studies	1300- English Language Tuition 1600	
THURSDAY 12 JULY	0900- English Language Tuition 1200 focusing on Business English/ English for Accountancy/Book- keeping, Sales & Marketing and Secretarial Studies	1300- English Language Tuition 1600	Optional evening in a traditional pub
FRIDAY 13 JULY	0900- English Language Tuition 1200	1300- English Language Tuition 1600	
SATURDAY 14 JULY	Free for Individual Research or Optional visits, eg. Gloucester Cathedral or Bath		
SUNDAY 15 JULY	Free for Individual Research or Optional visit to Oxford via Cotswold village of Burford		
MONDAY 16 JULY	0900- Lecture: 'Secondary & Vocational 1200 Education in England: Recent Developments & Current Issues Current Issues	1400- Walking tour of Cheltenham 1530	
TUESDAY 17 JULY	0900- Workshop on C.L.I.L. Methodology 1230	1330- Workshop on C.L.I.L. Methodology 1630	
WEDNESDAY 18 JULY	0900- Workshop on C.L.I.L. Methodology 1230	1330- Workshop on C.L.I.L. Methodology 1630	
THURSDAY 19 JULY	0900- Workshop on C.L.I.L. Methodology 1230 relating to Business Studies, Accountancy/Book-keeping, Sales & Marketing and Secretarial Studies	1330- Workshop on C.L.I.L. Methodology 1630 relating to Business Studies, Accountancy/Book-keeping, Sales & Marketing and Secretarial Studies	Optional theatre visit
FRIDAY 20 JULY	0900- Workshop on C.L.I.L. Methodology 1230 relating to Business Studies, Accountancy/Book-keeping, Sales & Marketing and Secretarial Studies	1330- Workshop on C.L.I.L. Methodology 1630 relating to Business Studies, Accountancy/Book-keeping, Sales & Marketing and Secretarial Studies 1630- Evaluation Session 1730	
SATURDAY 21 JULY	0830- Educational visit to South Wales 1830 1000- Visit the Big Pit National Coal 1230 Mining Museum of Wales at Blaenavon World Heritage Site	1330- Visit St Fagans Welsh National 1700 History Museum (Open-Air Museum of Welsh Life and St Fagans Castle)	
SUNDAY 22 JULY	Depart Cheltenham		