

INTERNATIONAL STUDY PROGRAMMES

The Manor, Hazleton, Cheltenham, GL54 4EB, UK
Tel: 00 44 1451 860379 Fax: 00 44 1451 860482
email: Discover@International-Study-Programmes.org.uk
www.International-Study-Programmes.org.uk

SCHOOL DEVELOPMENT AND QUALITY EVALUATION & ENHANCEMENT IN PRIMARY AND SECONDARY SCHOOLS IN SCOTLAND 1 WEEK COURSE FOR HEADTEACHERS, TEACHERS, INSPECTORS & OTHER EDUCATORS DUNFERMLINE: SUNDAY 4 FEBRUARY – SUNDAY 11 FEBRUARY 2018 SUNDAY 28 OCTOBER – SUNDAY 4 NOVEMBER 2018

COURSE OBJECTIVES:

This course aims to provide:

- an insight into Standards and School Development Strategies, Quality Evaluation Criteria and Inspection Procedures in Primary and Secondary Education in Scotland from the perspective of: Headteachers and Schools, Local Education Authorities and Schools Inspectors
- an opportunity for educators of different European nationalities to exchange experiences

COURSE CONTENT:

1. **Lecture: The Scottish Education System**
2. **Day visit to a Primary School (ages 4-11).** Tour of school.
Lecture and Discussion with the Headteacher focusing on school development, quality evaluation & enhancement.
Discussions will include: the management of the school, the role, responsibilities, decision- making powers, etc of a headteacher, joint headships, the Curriculum, assessment, inspections, provision for and integration of special needs pupils, strategies for easing the transition from primary to secondary school, etc.
Observe lessons and opportunity for discussion with teachers
OR
Day visit to a High School (ages 11-18) or Vocational College or Adult Education College
3. **Day visit to a High School (Comprehensive school: ages 11-18).** Tour of school.
Lecture & Discussion with the Headteacher focusing on school development, quality evaluation & enhancement.
Discussions will include: the management of the school, relations with Fife Council and "Education Scotland", the Curriculum, assessment & examinations, the integration of special needs pupils, inspections (preparation, inspection, results, follow-up, effects etc.), appointing new teachers, monitoring and mentoring newly qualified teachers, etc.
Observe lessons and opportunity for discussion with teachers.
Visit Department of Additional Support for pupils with support needs ranging from moderate learning to severe and complex
OR
Day visit to a Primary School (ages 4-11).
4. **Workshop on Scotland's Curriculum for Excellence,** assessment & evaluation of learning in primary & secondary schools, school development & quality evaluation with a representative of a Local Education Authority
5. **Lecture and discussion on school inspections** with an assessor.
6. **Illustrated Lecture: Scottish History & Tradition.**
7. Opportunity for participants of different nationalities to **exchange experiences.**
8. **Educational visit to Edinburgh.** Tour of Scottish Parliament & Visit National Museum of Scotland

LOCATION:

DUNFERMLINE, Scotland: Population: 56,000; 16 miles (25 kilometres) north of Edinburgh.
Dunfermline, the ancient capital of Scotland, boasts a famous medieval abbey, palace ruins, interesting museums and a lovely park. It lies on the northern side of the Firth of Forth, at the southern gateway to the Scottish Highlands, and is ideally placed for visits to Edinburgh and to some of the most beautiful scenery of Scotland.

TOTAL PRICE: 1447 Euro comprising:

(a) **COURSE FEE** to include:

Full programme of study sessions and visits as itemised above.

NB. Participants are responsible for paying their own daily transport costs, including visits to schools. Any optional visits are not included in the price.

(b) **HOST FAMILY ACCOMMODATION** to include:

Full board accommodation with a local family (inclusive of registration fee): 7 nights
(Teachers may request to be the only guest of their mother tongue or to stay in the same family as a colleague).

Host families are carefully selected and offer a friendly welcome and opportunities to chat and learn more about life in Britain today. Participants often find that the experience of staying with a host family is one of the most memorable aspects of the course. Accommodation is in single rooms (unless participants request to share). Breakfast, packed lunch and evening meal are provided by the host family. (Food allergies, likes and dislikes are taken into account.)

Please note that many of the suitable residential areas are not within walking distance of the town centre, and most host families are an easy bus ride from the town centre/tuition centre. Local transport from host families to the town centre and local schools is at the participants' own expense and is likely to cost 15-30 Euro per week.

Additional nights with host families can be arranged, giving participants extra time for individual research and visits. Accommodation can be provided for family members (but not unaccompanied children) subject to availability. (Rates on request).

Alternatively

Hotel accommodation – in central location – Bed & Breakfast only (single rooms ensuite) is available.

Total fee including course + hotel accommodation: 1734 Euro.

PAYMENT:

Full payment will be due 2 months before the course begins, or for teachers awaiting funding – as soon as the grant is received.

Cancellation charges apply for cancellations 4 weeks or less before the course commences. 3-4 weeks before arrival: cancellation fee: 380 Euros.

No refund for cancellations within 3 weeks of arrival. Applicants are strongly advised to take out cancellation insurance.

PREPARATION: Participants complete a detailed questionnaire before the course starts to indicate their background and particular interests. Participants are asked to come prepared to discuss School Improvement & Quality Evaluation in their own country with participants of other European nationalities.

OUTCOMES: By the end of the course participants will have gained a deeper knowledge of issues concerning School Improvement and Quality Evaluation in Scotland (and various other European Countries), which will hopefully inform and enrich their own work in this field.

EVALUATION: At the end of the course educators participate in a detailed evaluation of the course.

FOLLOW UP: At the end of the course participants are asked to consider which aspects are most relevant to their own situation, They are encouraged to remain in email contact with fellow participants.

TRAVEL:

Transport at the beginning and end of the course is not provided and International Study Programmes regrets that it is unable to assist with travel arrangements.

The most convenient airport is Edinburgh (direct Stagecoach 747 bus to Dunfermline). If arriving at other airports, travel to the course location is generally via central London by coach or rail.

For enquiries and timetables:

National Express Coach: www.nationalexpress.com 0044-871 781 81 81

Rail: www.thetrainline.com 0044-871 244 15 45

There is also a useful website www.traveline.info which will assist in planning a journey within the UK using every form of transport.

INTERNATIONAL STUDY PROGRAMMES

INTERNATIONAL STUDY PROGRAMMES has over 30 years' experience in designing teacher development courses for European Ministries of Education, teacher-training institutes and schools and has a well-founded reputation for providing quality courses.

ISP is an experienced provider of European Union funded programmes in the UK. As a course provider with many courses in the former Comenius Database and now in cooperation with many Erasmus+ funded schools, ISP has successfully arranged a wide variety of courses for thousands of European teachers funded by the European Union.

ISP offers an unusually wide variety of teacher development courses, not only for teachers of English and CLIL but also for teachers of other subjects including science, music, art and drama as well as for headteachers and inspectors, in a wide variety of locations in England, Wales, Scotland and Northern Ireland. Each course is designed to meet the training needs of specific types of teachers.

ERASMUS+ GRANTS:

Schools may apply for Erasmus+: Key Action 1 funding for their teachers to attend courses in the UK.

(Individual teachers may no longer apply for grants.)

Teachers with Erasmus+ funding and those paying with their own or other funds are welcome to apply for listed ISP courses.

ISP is also pleased to design tailor-made courses to meet the needs of closed groups of teachers from one school.

The annual Erasmus+ deadline is 2 February 2017 for courses starting 1 June 2017 – 31 December 2018, and in February 2018 for courses starting 1 June 2018 – 31 December 2019.

Schools should first register on-line to obtain a Personal Identification Code (PIC) number for the school.

Applications for funding should then be made on-line to applicants' National Agency for Erasmus+.

International Study Programmes will be happy to help with information and advice for your school's Erasmus+ application.

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1 WEEK COURSE FOR HEADTEACHERS, TEACHERS, INSPECTORS & OTHER EDUCATORS
DUNFERMLINE: SUNDAY 4 FEBRUARY – SUNDAY 11 FEBRUARY 2018
DRAFT PROGRAMME

DAY & DATE	MORNING	AFTERNOON	EVENING
SUNDAY 4 FEBRUARY			Arrive Dunfermline
MONDAY 5 FEBRUARY	0900- Welcome & Introduction 1000 1030- Lecture: The Scottish Education 1315 System with a lecturer of Edinburgh University	1400- Walking Tour of Dunfermline & 1600 Visit Dunfermline Abbey	
TUESDAY 6 FEBRUARY	0830- Day visit to a Primary School (ages 4-11). Tour of School 1600 Lecture & Discussion with the Headteacher focusing on school development, quality evaluation & enhancement. Discussions will include: the management of the school, the role, responsibilities, decision- making powers, etc of a headteacher, joint headships, the Curriculum, assessment, inspections, provision for and integration of special needs pupils, strategies for easing the transition from primary to secondary school, etc. Observe lessons and opportunity for discussion with teachers OR 0830- Day visit to a High School (ages 11-18) or Vocational College or Adult Education College 1600		
WEDNESDAY 7 FEBRUARY	0900- Workshop on Scotland's Curriculum 1200 for Excellence, assessment & evaluation of learning in primary & secondary schools, School Development and Quality Evaluation with a representative of a local Education Authority	1530- Lecture and discussion on school 1700 inspections with an assessor	Optional folk evening at a traditional pub
THURSDAY 8 FEBRUARY	0830- Day visit to a High School (comprehensive school: ages 11-18). 1600 Tour of School. Lecture & Discussion with the Headteacher focusing on school development, quality evaluation & enhancement. Discussions will include: the management of the school, relations with Fife Council and "Education Scotland", the Curriculum, assessment & examinations, the integration of special needs pupils, inspections (preparation, inspection, results, follow-up, effects etc.), appointing new teachers, monitoring and mentoring newly qualified teachers, etc. Observe lessons and opportunity for discussion with teachers Visit Department of Additional Support for pupils with support needs ranging from moderate learning to severe and complex OR 0830- Day visit to a Primary School (ages 4-11) 1600		
FRIDAY 9 FEBRUARY	0900- Illustrated Lecture: 1200 Scottish History & Traditions	1400- Opportunity for participants of 1600 different nationalities to exchange experiences 1600- Evaluation Session 1700	
SATURDAY 10 FEBRUARY	0900- Educational visit to Edinburgh 1900 Tour of Scottish Parliament. Visit National Museum of Scotland		
SUNDAY 11 FEBRUARY	Depart Dunfermline		

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DRAFT PROGRAMME

DAY & DATE	MORNING	AFTERNOON	EVENING
SUNDAY 28 OCTOBER			Arrive Dunfermline
MONDAY 29 OCTOBER	0900- Welcome & Introduction 1000 1030- Lecture: The Scottish Education 1315 System with a lecturer of Edinburgh University	1400- Walking Tour of Dunfermline & 1600 Visit Dunfermline Abbey	
TUESDAY 30 OCTOBER	0830- Day visit to a Primary School (ages 4-11). Tour of School 1600 Lecture & Discussion with the Headteacher focusing on school development, quality evaluation & enhancement. Discussions will include: the management of the school, the role, responsibilities, decision- making powers, etc of a headteacher, joint headships, the Curriculum, assessment, inspections, provision for and integration of special needs pupils, strategies for easing the transition from primary to secondary school, etc. Observe lessons and opportunity for discussion with teachers OR 0830- Day visit to a High School (ages 11-18) or Vocational College or Adult Education College 1600		
WEDNESDAY 31 OCTOBER	0900- Workshop on Scotland's Curriculum 1200 for Excellence, assessment & evaluation of learning in primary & secondary schools, School Development and Quality Evaluation with a representative of a local Education Authority	1530- Lecture and discussion on school 1700 inspections with an assessor	Optional folk evening at a traditional pub
THURSDAY 1 NOVEMBER	0830- Day visit to a High School (comprehensive school: ages 11-18). 1600 Tour of School. Lecture & Discussion with the Headteacher focusing on school development, quality evaluation & enhancement. Discussions will include: the management of the school, relations with Fife Council and "Education Scotland", the Curriculum, assessment & examinations, the integration of special needs pupils, inspections (preparation, inspection, results, follow-up, effects etc.), appointing new teachers, monitoring and mentoring newly qualified teachers, etc. Observe lessons and opportunity for discussion with teachers Visit Department of Additional Support for pupils with support needs ranging from moderate learning to severe and complex OR 0830- Day visit to a Primary School (ages 4-11) 1600		
FRIDAY 2 NOVEMBER	0900- Illustrated Lecture: 1200 Scottish History & Traditions	1400- Opportunity for participants of 1600 different nationalities to exchange experiences 1600- Evaluation Session 1700	
SATURDAY 3 NOVEMBER	0900- Educational visit to Edinburgh 1900 Tour of Scottish Parliament. Visit National Museum of Scotland		
SUNDAY 4 NOVEMBER	Depart Dunfermline		