

## **INTERNATIONAL STUDY PROGRAMMES**

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### **HOSPITALITY AND CATERING**

## **2 WEEK COURSE FOR VOCATIONAL TEACHERS & TEACHERS OF ENGLISH IN VOCATIONAL SCHOOLS**

**SOUTHAMPTON: MONDAY 5 NOVEMBER - SUNDAY 18 NOVEMBER 2018**

### **OBJECTIVES:**

This course is intended for vocational teachers of catering & hospitality and for teachers of English to catering & hospitality students

The course aims to give participants the opportunity to:

- Gain new ideas & materials for teaching English for Catering and Hotels
- Compare vocational training in Britain with their own countries
- Improve/ perfect their English skills

### **COURSE CONTENT:**

1. **4 day workshops on English for Hospitality & Catering** (materials & methodology) to include:
  - activities for learning specialised vocabulary, e.g. food preparation, housekeeping
  - vocabulary revision activities
  - task-based and topic-based speaking activities for hotel and restaurant staff
  - writing menus
  - roleplay scenarios, e.g. dealing with complaints
  - film materials for staff training
  - website resource materials
2. **English Language Training**
3. **Lecture on the English Education System:** Recent Developments and Current Issues.
4. **Lecture on vocational training in Britain,** vocational qualifications and job opportunities for young people
5. **3 day visits to colleges** which offer vocational training with an introduction to the college and the opportunity to observe classes in the Hospitality & Catering Department, discuss with staff and students and draw comparisons with participants' own countries.
6. **Visit to a hotel and restaurant** with a talk by the manager and an opportunity to observe staff members at work
7. **Day visit to Winchester**

### **LOCATION:**

**SOUTHAMPTON, England:** Population: 220,000; 80 miles (128 kilometres) south-west of London (1¼ hours by rail). Southampton is a pleasant university town and an important port situated on the south coast, within easy reach of the New Forest, Winchester, Salisbury, Portsmouth, Bournemouth and the Isle of Wight. There is an historic old town, interesting museums, a new waterside development and an excellent shopping centre.

## **TOTAL PRICE:** 1998 Euro comprises:

### **(a) COURSE FEE:** to include:

Full programme of study sessions and visits as itemised above.

NB. Participants are responsible for paying their own daily transport costs, including transport to schools. Optional visits are not included in the price.

### **(b) HOST FAMILY ACCOMMODATION:** to include:

Full board accommodation with a local family (inclusive of registration fee): 13 nights  
(Teachers may request to be the only guest of their mother tongue or to stay in the same family as a colleague).

Host families are carefully selected and offer a friendly welcome and opportunities to chat and learn more about life in Britain today. Participants often find that the experience of staying with a host family is one of the most memorable aspects of the course. Accommodation is in single rooms (unless participants request to share). Breakfast, packed lunch and evening meal are provided by the host family. (Food allergies, likes and dislikes are taken into account.)

Please note that many of the suitable residential areas are not within walking distance of the town centre, and most host families are an easy bus ride from the town centre/tuition centre. Local transport from host families to the town centre and local schools is at the participants' own expense and is likely to cost 15-30 Euro per week.

Additional nights with host families can be arranged, giving participants extra time for individual research and visits. Accommodation can be provided for family members (but not unaccompanied children) subject to availability. (Rates on request).

Participants wishing to arrange their own (hotel or self-catering) accommodation may pay a fee for the course only.

## **PAYMENT:**

Full payment will be due 2 months before the course begins, or for teachers awaiting funding – as soon as the grant is received.

Cancellation charges apply for cancellations 4 weeks or less before the course commences. 3-4 weeks before arrival: cancellation fee: 380 Euros.

No refund for cancellations within 3 weeks of arrival. Applicants are strongly advised to take out cancellation insurance.

## **TRAVEL:**

Transport at the beginning and end of the course is not provided and International Study Programmes regrets that it is unable to assist with travel arrangements.

The most convenient airports: Southampton (rail to city centre), Heathrow (direct National Express coach to Southampton) or Gatwick (direct coach or rail to Southampton). If arriving at other airports, travel to the course location is generally via central London by coach or rail.

For enquiries and timetables:

**National Express Coach:**

[www.nationalexpress.com](http://www.nationalexpress.com)

0044-871 781 81 81

**Rail:**

[www.thetrainline.com](http://www.thetrainline.com)

0044-871 244 15 45

There is also a useful website [www.traveline.info](http://www.traveline.info) which will assist in planning a journey within the UK using every form of transport.

## **PREPARATION:**

Participants complete a detailed questionnaire before the course starts to indicate their level of experience and training, the vocational courses undertaken by their students, and any special requirements.

Suggestions for pre-course reading are given.

## **EVALUATION:**

At the end of the course teachers participate in a detailed evaluation of the course.

## **FOLLOW UP:**

At the end of the course teachers are asked to consider which aspects of the course will be the most relevant to their own teaching situations. On their return they are invited to keep a record of how they have been able to utilise ideas gained on the course in their own classrooms. They are encouraged to share their experiences with their fellow participants by email. Teachers will also have email access to the teacher trainers for discussion and advice after the course.

## **INTERNATIONAL STUDY PROGRAMMES:**

**INTERNATIONAL STUDY PROGRAMMES has over 30 years' experience in designing teacher development courses for European Ministries of Education, teacher-training institutes and schools and has a well-founded reputation for providing quality courses.**

**ISP is an experienced provider of European Union funded programmes in the UK. As a course provider with many courses in the former Comenius Database and now in cooperation with many Erasmus+ funded schools, ISP has successfully arranged a wide variety of courses for thousands of European teachers funded by the European Union.**

**ISP offers an unusually wide variety of teacher development courses, not only for teachers of English and CLIL but also for teachers of other subjects including science, music, art and drama as well as for headteachers and inspectors, in a wide variety of locations in England, Wales, Scotland and Northern Ireland. Each course is designed to meet the training needs of specific types of teachers.**

**International Study Programmes' team of teacher trainers includes highly respected trainers such as Graham Workman, Lucy Norris and Dr Diana Hicks (author of 'Cambridge English for Schools' and 'Cambridge English Worldwide').**

## **ERASMUS+ GRANTS:**

**Schools may apply for Erasmus+: Key Action 1 funding for their teachers to attend courses in the UK.**

(Individual teachers may no longer apply for grants.)

Teachers with Erasmus+ funding and those paying with their own or other funds are welcome to apply for listed ISP courses.

ISP is also pleased to design tailor-made courses to meet the needs of closed groups of teachers from one school.

The annual Erasmus+ deadline is 2 February 2017 for courses starting 1 June 2017 – 31 December 2018, and in February 2018 for courses starting 1 June 2018 – 31 December 2019.

Schools should first register on-line to obtain a Personal Identification Code (PIC) number for the school.

Applications for funding should then be made on-line to applicants' National Agency for Erasmus+.

International Study Programmes will be happy to help with information and advice for your school's Erasmus+ application.

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#### DRAFT PROGRAMME

DAY & DATE	MORNING	AFTERNOON	EVENING
MONDAY 5 NOVEMBER			Arrive Southampton
TUESDAY 6 NOVEMBER	0900- Welcome and Introduction by 1030 Local Organiser  1045- English Language Training 1315	1400- English Language Training 1700	
WEDNESDAY 7 NOVEMBER	0900- Visit a college which offers vocational training 1700 Lecture & discussion: Vocational Training in Britain and Vocational Qualifications & Job Opportunities for Young People Observe Catering & Hospitality classes		
THURSDAY 8 NOVEMBER	0900- Visit a hotel and restaurant with talk by manager 1500		
FRIDAY 9 NOVEMBER	0900- Visit the Catering & Hospitality Department of a Vocational College. 1700 Observe lessons and opportunity for discussion with staff.		
SATURDAY 10 NOVEMBER	Free for individual research or optional visit to London		
SUNDAY 11 NOVEMBER	Free for individual research or optional visit to Salisbury & Stonehenge or Portsmouth's Historic Ships		
MONDAY 12 NOVEMBER	0900- Workshop on English for 1230 Hospitality & Catering	1330- Workshop on English for 1630 Hospitality & Catering	
TUESDAY 13 NOVEMBER	0900- Workshop on English for 1230 Hospitality & Catering	1330- Workshop on English for 1630 Hospitality & Catering	
WEDNESDAY 14 NOVEMBER	0900- Workshop on English for 1230 Hospitality & Catering	1330- Workshop on English for 1630 Hospitality & Catering	
THURSDAY 15 NOVEMBER	0900- Workshop on English for 1230 Hospitality & Catering	1330- Workshop on English for 1630 Hospitality & Catering	
FRIDAY 16 NOVEMBER	0900- Visit the Catering & Hospitality Department of a Vocational College. 1700 Observe lessons and opportunity for discussion with staff.		Optional evening at an historic pub
SATURDAY 17 NOVEMBER	0900- Educational visit to Winchester 1830  1830- Evaluation Session 1930		
SUNDAY 18 NOVEMBER	Depart Southampton		